



Jackson County Board of Commissioners
Finance Department

67 Athens Street
Jefferson, Georgia 30549

Phone: (706) 367-1199 Fax: (706) 708-2505

Alisha Gamble
Finance Director

ACH / DIRECT DEPOSIT AUTHORIZATION

Jackson County is upgrading its financial software and is enrolling all current vendors in this new system. This notification is to inform our valued vendors that EFT is now the mandatory payment option, effective January 1, 2019. Please return a copy of your company's W-9.

EFT payments will provide the following benefits to our vendors:

- Funds will settle in your account on a predictable day
Ensures that funds are available for use immediately
Eliminates the possibility of lost checks or check fraud
Paperless remittance advise via e-mailing including invoice number, date, and amount

To begin receiving electronic payments (EFT), please complete the section below and return it, along with your completed W-9, to the Jackson County Finance Department, 67 Athens St., Jefferson, GA 30549, or email to purchasing@jacksoncountygov.com.

This information is REQUIRED for ALL suppliers to process their ACH / Direct Deposit setup.

Company Name: _____ authorizes Jackson County Board of Commissioners to direct deposit my payments in to the following bank account. This authority is to remain in full force and effect until written notification is given to terminate, with reasonable time to act.

*Please Print Date ___/___/___ Type of Account ___Checking ___Savings

Obtain the following information from your bank with instructions that this is being used for DIRECT DEPOSIT PROCESSING.

Bank Name
Bank Address
City State Zip/Postal Code
Transit ABA (Routing) Number Account Number

Name of Business (DBA: Doing Business As):
Address
City State Zip/Postal Code
Email Address for Remittance Detail
Signature of Authorized Representative of the Business:
Written Signature Required Printed Name Phone