



DEPARTMENT OF PUBLIC DEVELOPMENT

Planning Division • Engineering Division

NON-RESIDENTIAL DEVELOPMENT PLAN REVIEW CHECKLIST:

PLEASE INITIAL AND DATE NEXT TO EACH ITEM TO MAKE SURE THAT ALL APPLICABLE ITEMS ARE INCLUDED

- _____ Submitted the Development Review Application
- _____ Submitted 4 Sets of Development Plans to Public Development
- _____ Submitted 1 CD with a PDF copy of the Development Plans and PDF copy of Hydrology Report
- _____ Submitted the Hydrology Report (2 printed copies)
- _____ Submitted appropriate number of plans to the appropriate Water and Sewer Authority
- _____ Submitted to Jackson County Environmental Health Department (if applicable)
- _____ Submitted a receipt showing all property taxes paid to date
- _____ Submitted the appropriate Development Review Fee (Please see attached fee schedule)
 - Preliminary Plat Review Fee: _____ (\$250 plus \$10 per acre over 5 acres)
 - Site Development Permit Fee: _____ (\$10 per acre or \$500 for access only)
 - Soil & Erosion Plan Review Fee: _____ (\$100 plus .50 per acre over 10 acres)
 - Engineering Fee: _____ (0-5 acres \$1,000, 5-10 acres \$2,000, & greater than 10 acres direct cost)
 - NPDES State Mandated Fees: _____ (\$40 per acre)
 - TOTAL FEES:** _____

I _____ understand that prior my development plans being approved for site disturbance a performance surety must be provided. The applicant shall be required to post a minimum of 50% in cash escrow or certified check and the remaining amount in a performance bond, cash escrow, or certified check at the following amount:

0 to 5 acres	\$25,000	5.1 to 10 acres	\$50,000
10.1 to 50 acres	\$75,000	Greater than 50 acres	\$100,000

PUBLIC DEVELOPMENT USE ONLY

Planning and E&S: Copy of Application & Checklist: _____ One Hydro: _____ Two Set Development Plans: _____	NRCS: One Hydro: _____ Two Sets of Development Plans: _____
File: Development Review Application: _____ CD of Plans & Hydro: _____ Taxes Paid Receipt: _____	