



# Addressing and Roads Ordinance

GIS & Public Development Departments



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## **PURPOSE, AUTHORITY AND GENERAL REGULATIONS**

### **3-1-1 Title and Purpose**

This Ordinance shall be known as the Addressing and Roads Ordinance for Jackson County, Georgia. These regulations are established to provide a system of unique road names and addresses which are essential for successfully:

- Improving the response time of fire, police, ambulance vehicles and other emergency services
- Expediting postal and general delivery services
- Enhancing the ability to locate a business and/or residences based on their address

### **3-1-2 Authority**

This Ordinance is enacted pursuant to the authority conferred by Section 46-5-122 of The Official Code of Georgia Annotated, as amended, to promote the public health, safety, morals, convenience, order, prosperity, and general welfare of the present and future inhabitants of Jackson County, Georgia. The Jackson County GIS Department and the Jackson County Public Development Department are hereby assigned overall authority and responsibility for the naming of public/private roads and addressing as directed by provisions of this Ordinance.

### **3-1-3 Jurisdiction**

The provisions set forth herein shall apply to those roads, both PUBLIC and PRIVATE (including manufactured/mobile home parks, condominium developments, apartment complexes, malls, shopping plazas, strip buildings, businesses, business or office parks) and addresses which are currently or will be located within Jackson County, Georgia and all municipalities within.

### **3-1-4 Resources**

This Ordinance shall conform the GISOP, with changes made based on practicality and local applicability as needed. Additionally, standards issued by NENA, the FGDC, the ESRI model for local governments and the USPS shall be consulted for their applicability to Jackson County's road name and addressing program.

## **DEFINITIONS OF TERMS AND ABBREVIATIONS**

### **3-2-1 Definitions**

For the purpose of this Ordinance, the following terms are defined below. Unless specifically defined, words or phrases used in this Ordinance shall be interpreted to have the meaning in common usage and to give this Ordinance the most reasonable application.

**Apartment:** Unit within a building consisting of two (2) units or more for rent

**Commission:** The Jackson County Board of Commissioners (BOC)

**Building:** A structure having a roof supported by columns or walls for the shelter, support or enclosure of persons, animals, or equipment and requiring a separate power meter to be installed for the building to have electrical service. This will also include mobile homes or manufactured homes. For the purposes of this Ordinance, the term “building” may also include other manmade structures meeting the same requirement as in the first sentence.

**Condominium:** Ownership of a single unit within a structure that may include common areas and facilities.

**Driveway:** A private road, easement, or private right-of-way, giving access from a public road, private road, or private right-of-way, leading to a building. A driveway does not serve more than two (2) lots/buildings that have or require separate power meters to be installed for electrical service. If a driveway is said to serve more than two (2) lots/buildings, it then shall be assigned and designated with a private road name with all properties addressed along such named private road.

**Frontage unit:** A frontage unit is a standard interval in feet used to assign consecutive property numbers on a street or road.

**GIS Addressing Coordinator:** An employee or other designated official or person charged with the responsibility of assigning addresses and approving road names as defined in this Ordinance. This person shall be designated by the Jackson County GIS Manager and will be an employee of Jackson County GIS Department.

**GIS Manager:** An employee or other designated official or person charged with the responsibility of managing the Jackson County GIS Department.

**Honorary Road Name:** A secondary road name designated to an individual person or organization.

**House number:** The number assigned by the GIS Addressing Coordinator to any building for the purpose of identification of the location.

**Jackson County GIS Department:** The GIS Department will be tasked with the maintenance of addressing data, coordinating with the Public Development Department, designating street numbers, the approval of street names, and the assignment of street names.

**Jackson County Public Development Department:** The Public Development Department will be tasked with coordinating initial applications, code enforcement, coordinating with the GIS Department, and assisting public inquiries.

**Mailing address:** The address assigned by the GIS Addressing Coordinator and used by USPS for the purpose of delivery of the United States mail. The property address and mailing address shall be the same for all buildings unless the property owners utilize a post office box for delivery of their mail.

**Mobile Home:** A moveable or transportable dwelling.

**Mobile Home Park:** Any site or parcel of land under single ownership where land or units are rented, and community utility(ies) provide for the occupancy of mobile homes.

**Official Road Name:** The name as designated in the complete list of all roads in Jackson County and on file with the Jackson County GIS Department.

**Private Road:** Any road, which is not maintained by GDOT and/or Jackson County or it's municipalities through the use of public funds, or is not a driveway as defined by this Ordinance.

**Public Road:** Any road which is maintained by Jackson County, a Jackson County municipality and/or by GDOT.

**Road:** A public or private one-way or two-way road for ingress and/or egress. Such roads may be of various types including frontage roads, rear access roads, roads with cul-de-sacs and dead-end roads. This definition includes secondary roads, but does not include driveways.

**Road Sign:** A metal blade and necessary hardware used to convey a road name, block range and, where applicable, the state road number.

**Unit Designator:** The portion of the mailing address used to distinguish individual units within the same structure.

### **3-2-2 Abbreviations**

For the purpose of this Ordinance, the following abbreviations are defined below. Unless specifically defined, words or phrases used in this Ordinance shall be interpreted to give them the meaning they have in common usage and to give this Ordinance the most reasonable application.

**E 9-1-1:** Emergency 9-1-1; a system used that links emergency callers with the appropriate public services.

**ESRI:** Environmental Systems Research Institute; a global company that provides the means for organizing and analyzing geographical information to help land planners and resource managers make well-informed environmental decisions.

**FGDC:** Federal Geographic Data Committee; a U. S. committee that coordinates the development of the National Spatial Data Infrastructure.

**FHWA:** Federal Highway Administration; agency in the U. S. Department of Transportation that supports states and local governments in the design, construction and maintenance of the Nation's highway system.

**GDOT:** Georgia Department of Transportation

**GISOP:** The Jackson County GIS Department Operating Procedures Technical Guide. The document used as a guideline by the GIS Addressing Coordinator and GIS Department that will have the authority to authorize and approve alternate methods of displaying road naming and addressing which meet the intent of this Ordinance. This document may be changed periodically at the discretion of GIS Department.

**MRAD:** Master Road and Address Database

**MUTCD:** Manual on Uniform Traffic Control Devices; standard for signs, signals and pavement markings in the United States. MUTCD is published by the FHWA.

**NENA:** National Emergency Numbering Association; professional organization that promotes the implementation and awareness of 9-1-1 and the international three-digit emergency communication systems.

**USPS:** United States Postal Service

## **ROAD NAMING**

### **3-3-1 Consideration of New or Proposed Road Names**

The naming of roads, particularly in new subdivisions, shall be reviewed and approved by the Jackson County GIS Department and the Jackson County Public Development Department per the Selection Standards outlined below in 3-3-1 A. Persons submitting road names that are rejected shall be notified so that changes may be made prior to the plan review process.

#### **A) Selection Standards**

The following standards will be used in consideration of new or proposed road names. All current roads that would otherwise not meet these standards will be granted exceptions and maintain those names until changes, if considered, can be made to conform to this Ordinance. In addition to those outlined in the GISOP, the standards used are as follows:

- 1) Names of new roads or proposed changes must not duplicate, in wording, in sound or pronunciation, an existing road within Jackson County regardless of distance between occurrences or in address ranges/block numbers. For communities that cross county boundaries the road names should not duplicate any other road name within the incorporated boundaries of that municipality or the same zipcode community name even if it crosses into another adjoining county.
- 2) Road names may not contain abbreviations of words, names or initials
- 3) Numerical references are prohibited, such as Fifth, Ten
- 4) Names of individuals will only be permitted for honorary purposes unless the individual holds a state, national or local significance
- 5) Single alphabetical characters are prohibited



- 6) Road names must be easy to pronounce and easily recognizable in emergency situations
- 7) Special characters will not be permitted; periods, dashes, apostrophes, hyphens, etc.
- 8) Names that may be offensive (slang, words with double-meanings) will not be allowed
- 9) Road names will be continuous throughout its entire length, when feasible.
- 10) Names which have homonyms (i.e., other words pronounced similarly but spelled differently) should not be used on any street and certainly not on multiple streets even if the street type is different (e.g., Steven Lane / Stephen Lane; Disk Drive / Disc Lane).

## **B) Prefixes and Suffixes**

Directional prefixes and suffixes will be used only when necessary. If used, cardinal (North, South, East & West) directions will only be used as prefixes and ordinal (Northwest, Northeast, Southwest, & Southeast) directions will only be used as suffixes, in accordance to established baselines as outlined in the GISOP. The use of both a prefix and suffix for addresses and road names will not be permitted.

## **C) Road Types**

Each approved road name will be required to have a road type. There shall only be one road type per road name. Road types permitted for use in Jackson County will be in compliance with the standards of the USPS. (See USPS Publication 28) Both the Jackson County GIS Department and the Jackson County Public Development Department have the authority to determine which road type(s) shall be suitable for the new or proposed name, as outlined in the GISOP. If the requested type is deemed inappropriate by the Jackson County Public Development Department, a new one must be chosen.

### **3-3-2 Reserving Road Names**

A request for road name reservation can be presented to the Jackson County Public Development Department for any new planned development. These road names will be reviewed and reserved in the road name inventory, if approved. Road names may only be reserved for two (2) years. Upon reaching the two year mark from date of reservation, the names will no longer be reserved, should a written extension request not be made. A new request for an additional one (1) year extension of the road name(s) reservation must be submitted to the Jackson County Public Development Department.

### **3-3-3 Approvals**

All proposed road names shall be reviewed and approved by the Jackson County GIS Department and the Jackson County Public Development Department during the site or development plan review period. Roads name changes are authorized by action of the Jackson County Board of Commissioners and the relevant municipal authority before the road names become official and signs are erected. The appropriate Jackson County GIS Layers shall be amended by the Jackson County GIS Department to reflect all newly approved road names.

### **3-3-4 Road Naming by Petitions**

If property owners, tenants, or entities wish to name a road or rename an existing road, they must submit an application and petition with 66% (two-thirds) of the property owners or tenants adjoining the said road in agreement of the request for naming/renaming to the Jackson County Public Development Department. A nonrefundable application fee of \$250 must be submitted to the Jackson County Public Development Department prior to processing. Application fees are subject to change at the discretion of the Jackson County Public Development Department as outlined in the schedule of fees. The road naming petition will only be presented before the Jackson County Board of Commissioners for final approval if all criteria are met as outlined in the GISOP. Applications initiated by staff will have no fees associated with them.

### **3-3-5 Honorary Designations**

Honorary Designations are discouraged but can be initiated by the Jackson County Board of Commissioners or municipalities.

### **3-3-6 Renaming Existing Roads for Emergency Purposes**

Roads (public or private) may be changed by the Jackson County GIS Department as necessary for health, safety and welfare reasons and efficiency of the emergency response system. Owners of adjoining properties shall be notified in writing that the change is taking place and be provided a list of proposed road names from which input shall be considered. A selection will be chosen after receiving input and be presented to the Jackson County Board of Commissioners for approval. For any case in which a continuous road has multiple names, the Jackson County GIS Department will determine the correct name and notify owners along such road of the name change. In the event of a conflict in either road naming or addressing, the Jackson County GIS Department will use its best judgment to resolve the conflict and have the responsibility of notifying the owner, E 9-1-1, USPS, and other agencies.

### **3-3-7 Temporary Road Names**

Temporary road names for events or special occasions will not be permitted.

### **3-3-8 Road Name Signage**

Sign location and installation shall be in accordance with the rules and regulations of the MUTCD (Manual on Uniform Traffic Control Devices) published by the Federal Highway Administration (FHWA) under 23 Code of Federal Regulations (CFR), Part 655, Subpart F. <http://mutcd.fhwa.dot.gov/> . Road signs will contain the prefix (if used), road name, road type, suffix (if used) and block numbers. Private roads will be marked as such in accordance with the Manual on Uniform Traffic Control Devices (MUTCD).

### **3-3-9 Official Road Name Database / Road Book**

Road Names that are assigned to roads shall be kept in a “Road Book” and have the road characteristics for each road centerline of the master road dataset. The Jackson County GIS Department shall make this information available via internet (for public use) and intranet (for internal use). The Jackson County GIS Department may designate other departments and/or personnel to maintain information as it is deemed practical, and shall provide means for the designated personnel to update the Road Book accordingly.

## **ADDRESSING**

### **3-4-1 Addressing Applicability**

Addresses will be assigned on all roads and shall have a road sign placed on the main road or highway.

### **3-4-2 Property Legal Descriptions**

The adoptions and implementation of this Ordinance shall not affect the legal descriptions of any property or be used to determine legal descriptions.

### **3-4-3 Ordering of Addressing Components**

Components of a property address shall always be in the following order: Address Number, Address Number Suffix (if used prior to Ordinance), Directional Prefix (if any), Road Name, Road Type, Directional Suffix (if any), Unit Type Designation (if applicable), and a Unit Number (if applicable).

### **3-4-4 Assignment and Standards**

Addresses shall be determined based on the distance from the intersection of the driveway with the road and the current surrounding addresses, if compliant with this Ordinance. Additional standards used to determine addresses are as outlined and can be found in the GISOP.

#### **A) Multiple Structures Sharing Driveway**

If more than two (2) addressable structures access a common driveway as defined, that driveway will be assigned a private road name and all addresses will be assigned along such private road.

#### **B) Corner and Multiple Fronting Parcels**

Corner or double fronting parcels shall be assigned an address based on the driveway location of the intersecting road. If that entrance is not visible from that road or is inaccessible for emergency services, then the address shall be based on the road which the structure faces.

#### **C) Duplex/Attached Structures**

Each unit of structure shall receive its own individual address as determined by the Jackson County GIS Department. This would include townhouses and condominiums.

#### **D) Multiple Unit Structures**

Separate internal units within, or associated with, residential or commercial complexes shall have an individual address and be uniquely identified by the use of a unit type. All educational, medical, residential, industrial facilities, and/or any other type of property with private roads that is sold shall not be allowed to change addressing or road names without written approval of the Jackson County GIS Department. If road names or addresses are changed without approval, the property owner will be subject to fines as described in Jackson County Code 3-5-7.

#### **E) Vacant Parcels**

Vacant parcels less than one acre may be pre-addressed at the discretion of the Jackson County GIS Department. This pre-address shall be assigned to the center point of the parcel frontage. All other parcels will not carry an address until placement of a structure.

#### **F) Miscellaneous Structures**

Structures requiring an address for metering or permitting purposes shall be given their own individual address and a unit designator. These structures would include billboards/signs, power poles, utility assets and others.

#### **G) Mobile/Manufactured Home Parks**

Mobile home lots shall have sequential address numbers throughout the mobile home park. Each lot will have a separate address number assigned. The address number of each lot must be clearly displayed on the mobile home which is located on that lot and must be clearly visible from the road. If the lot is more than 50 feet from the road, the address number shall be displayed at the end of the road or easement giving access to that mobile home. Addresses are not transferrable with the mobile home.

#### **H) Wireless Towers**

Wireless towers shall be assigned one address to the tower owner. Should the tower have multiple carriers, each carrier will be assigned a suite number that will include the address of the tower owner. A sign or post which clearly indicated the address number assigned to the tower shall be located at the entry point of the road on which the tower is located.

#### **3-4-5 Numbering System**

The Jackson County GIS Department shall develop and maintain a uniform scaled system of numbering addresses. This addressing system shall be used in designating addresses for new and existing structures and to resolve address problems which tend to confuse the traveling public or tend to delay the response of emergency services, mail delivery and other service providers. Baselines and the point of origin shall be defined in the GISOP to include the numbering structure for Jackson County. Addressing shall conform to the GISOP, however; the Jackson County GIS Department reserves the right to amend as needed.

### **3-4-6 Specifications and Placement of Address Numbers**

All structure numbers shall be constructed of a durable, weather resistant material. The color shall contrast with the color scheme of the structure, and if mounted on glass, shall contrast with the background and be clearly visible. Reflective numbers for nighttime identification are required, if not in a well-lit area.

In accordance with Section 505 of the 2012 International Fire Code, address numbers for both residential and commercial buildings should not be less than four (4) inches in height. Unit designators for these facilities should not be less than four (4) inches. In all cases, a number larger than the minimum size may be required where the minimum size does not provide adequate identification from the traveled roadway or is proportional to the building size. All numerical identifications must be easily identifiable without obstruction of view. Any dwelling or individual business located at more than 50 feet from the roadway and/or not clearly visible shall be required to have numerical posting at both the entrance or driveway and located in close proximity to the front door or entrance way.

### **3-4-7 Responsibility for Placement of Address Numbers**

It shall be the responsibility of each and every property owner, trustee, lessee, agent and occupant of each residence, apartment building, business or industry to post and maintain, at all times, address numbers as required under this Ordinance. All addresses shall be displayed in such a way that they are unobstructed and legible from the traveled roadway.

#### **A) New Addresses**

The owner, occupant, or agent of each house, building or other structure assigned an address under the uniform numbering system shall place or cause to be placed the number on the house, building, or other structure within thirty (30) days after receiving notification from the Jackson County GIS Department and or the Jackson County Public Development Department of the proper number assignment or within thirty (30) days of occupancy, whichever is sooner.

#### **B) Existing Addresses**

Further, the owner, occupant or agent of any existing house, building or other structure existing as of the date of the adoption of this Ordinance, shall place or cause to be placed the number on the house, building or other structure within sixty (60) days after the adoption of this Ordinance.

### **3-4-8 Changes of Addresses**

If an address number is changed for any reason, the Jackson County GIS Department shall be responsible for assigning the new address number. Requests for address reassignment should be made to the Jackson County Public Development Department. An application fees for reassignment is to be submitted for processing. Application fees are subject to change at the discretion of the Jackson County

Public Development Department as outlined in the schedule of fees. The form shall be available online on the Jackson County website and at the Jackson County Public Development Department office. The Jackson County GIS Department has the authority to change addresses as necessary to ensure conformity throughout Jackson County and efficiency of the emergency response system.

Requests will be reviewed within five (5) business days for consideration and approval, but may be extended should further consideration be needed. When such a change is made, the Jackson County Public Development Department shall notify the building owner, the property owner, the Jackson County Road Department, all USPS, Jackson County offices, and emergency services. The owner of the building shall post the changed address numbers within thirty (30) days of receipt of such notice. The owner/resident of the building will be responsible for notifying all suppliers and others of the address change.

## **COMPLIANCE AND ENFORCEMENT**

### **3-5-1 Compliance**

No owner of real property shall attempt to number or fail to number the property or the principle building, if not in conformity with this Ordinance. The Jackson County Public Development Department shall send a written notice, to any owner not in compliance with this Ordinance, to the owner's address as stated in Jackson County records, directing specific compliance with a provision of this Ordinance. If corrective measures have not been taken within thirty (30) days of the notification of violation, a person or business will be subject to enforcement fines as described in Section 3-5-7. Jackson County will not assume any responsibility for the inability of emergency services (i.e. sheriff, fire, 911 departments) to locate the property in the event of an emergency due to incorrect property identification.

### **3-5-2 Development Plan Requirements**

All land subdivisions that creates a new public or private road or road section in any jurisdiction within Jackson County must have a pre-approved list of road names and addresses from the Jackson County GIS Department or the Jackson County Public Development Department before submitting subdivision and development plans to Jackson County Public Development Department or to the corresponding local municipality department. All multi-unit and multi-structure developments must submit the site plan with building layout, for unit numbering, to the Jackson County Public Development Department prior to occupancy. Any subdivision or site that requires new addresses will be reviewed within seven (7) business days for assignment and subject to the final development/site plan approval before release.

### **3-5-3 Business Licenses**

All businesses, new or existing must have their address properly displayed in accordance to this Ordinance or a penalty will be assessed. All new businesses must have their address verified/confirmed against the MRAD before a license can be issued.

### **3-5-4 Building Permits**

No permit shall be issued for any structure until the owner/developer/contractor obtains an official address assigned by the Jackson County GIS Department.

### **3-5-5 Certificate of Occupancy**

The Certificate of Occupancy (CO) for any structure erected, repaired, or modified shall be withheld by the Jackson County Public Development Department or local municipality until the address is posted on the structure as outlined in this Ordinance.

### **3-5-6 Enforcement Responsibilities**

The responsibility for the enforcement of the provisions of the Roads and Addressing Ordinance, in addition to the legal authority of Jackson County and its municipalities is as assigned below:

- **The Jackson County Public Development Department or Local Municipality:** The Code Enforcement division or any designee(s) of the Jackson County Public Development Department or local municipality shall have the responsibility of enforcing this Ordinance and issuing citations for violations.

### **3-5-7 Penalties for Violation**

Any person, business or property owner that violates or fails to comply with the provisions of this Ordinance shall be guilty of an infraction punishable by a fine not to exceed \$2,500.00 but in no event to be less than \$300.00; thus adhering to Article 22 Section 2232 of the Jackson County Unified Development Code. Each day any violation with the provisions of the Ordinance shall continue as a separate offense. In the event that violations of this Ordinance are not corrected within thirty (30) days of receiving the fine, Jackson County may perform the work needed to comply and bill the property owner(s). If the bill for work performed is not paid within ninety (90) days of mailing, then a lien may be put on the property to include the cost of the work and any applicable court costs.

## **ADMINISTRATION**

### **3-6-1 Appeals**

Any owner or occupant can submit an informal appeal in writing to the Director of Public Development or to the GIS Manager of the GIS Addressing Coordinator. Road naming and/or addressing decisions will be made within ten (10) days of the notification date. The GIS Manager shall review within reasonable time to determine if he/she will affirm, modify, or revoke the decision of the GIS Addressing Coordinator. If the appellant still finds the decision unsatisfactory, he/she may submit a formal appeal to the Jackson County Board of Commissioners or local municipality within fifteen (15) days of the notification date. The notice of appeal should include the application and any appeal fees as applicable. The Jackson County Board of Commissioners or local City Council shall make its final decision on the appeal, in conformity with this chapter, and it shall be final and conclusive. In the absence of an appeal

within the designated timeframes, the decisions of the GIS Addressing Coordinator or GIS Manager shall be final.

### **3-6-2 Severability of Provisions**

All provisions in other Ordinances for Jackson County in conflict with this Ordinance are hereby repealed. If any provisions of this Ordinance or the application thereof to any person or circumstance are held invalid, the invalidity does not affect other provisions or applications of this Ordinance which can be given effect without the invalid provision or application and to this end, the provisions of this Ordinance are severable.

### **3-6-3 Liability**

Jackson County, its officers, agents or employees, together with any person following their instructions in rendering services, are not liable for civil damages as a result of an act or omission under this Ordinance, including but not limited to, developing, adopting, operating, or implementing an addressing system or plan.

### **3-6-4 Procedure**

Jackson County, its officers, agents or employees, together with any person following their instructions in rendering services, are not liable for civil damages as a result of an act or omission under this Ordinance, including but not limited to, developing, adopting, operating, or implementing an addressing system or plan.

When a street name change is requested by:

- A property owner with access to the subject street.
- A developer of property with approved access to the subject street.

1. An application (see attached) is obtain from the Division of Planning and Zoning (706-367-5908). It must be filled out completely and submitted along with a petition signed by all affected property owners in favor of the change (An affected property owner is one who owns an interest in property contiguous to the street)

Within 30 days of submittal to the Division of Planning & Zoning, determines what percentage of the affected property owners has signed the petition. If less than 66% of the affected property owners have signed the petition, it will not be processed and will be returned to the applicant.

2. The Planning & Zoning Division reviews the proposed street name for compliance with Jackson County Roads and Addressing Ordinance 3-1-1.

3. If accepted, the proposed street name is placed on a "Reserve List" in the Road Book. A letter is sent by the Jackson County GIS department to affected county departments for review and comments (Fire & Emergency Services, Transportation, Planning Division, and Public Safety).



4. If the requested name change receives any unfavorable comments, the Jackson County GIS Department will schedule a meeting with affected departments and agencies to develop recommendations as to the beginning and ending points of said change (if necessary), or name change, or any street number changes that may be applicable.

5. After review and acceptance by the county departments of the request, and if 66% of the affected property owners have signed a petition, then the Planning & Zoning Division places a request on the Board of Commissioners (BOC) agenda.

6. If all of the affected property owners do not agree to the requested street name change, or if less than 100% have signed the petition, then a public hearing is held. (Note, however, that at least 66% of the affected property owners must sign the petition for it to be accepted for processing).

**Notification requirements are as follows:**

A. The Public Development Department advertises the public hearings for the BOC as a public hearing agenda item.

B. The Public Development Department advertises the name change in the newspaper at least (15) days, but not more than forty-five (45) days, before the first public hearing.

7. If the name change is approved by the Board of Commissioners, then the Planning & Zoning Division along with the GIS Department make changes as necessary. The Planning and Zoning Division again notifies affected property owners and public agencies in writing at least (10) days before the change becomes effective.

**The public agencies are:**

Jackson County Voter Registration

Jackson County Water and Sewer Authority

Jackson County Emergency Services (911)

Jackson County Tax Assessor Office

Jackson County Road Department

Applicable Jackson County Fire District

USPS Postmaster

8. The applicant is responsible for revising any final plats, including any associated fees. The applicant is also responsible for the cost of new street name signs that will replace existing street name signs.