

# Board of Election & Voter Registration

Board Meeting

Date: May 14th, 2021

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**Board Members:** Eric Crawford, James White, Jeff Hughes, Larry Ewing, Judy McNichols

**Office Staff:** Jennifer Logan, Janie Johnston, Susan Harper, Kelsey Harbin, Katie Bryson

**Present at Meeting:** Eric, Larry, James, Jeff, Judy, Jennifer, Katie  
Pete Fuller

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**I. Call to Order:** 9:04AM meeting called to order by Eric and led pledge.

**II. Presentation of Minutes:** Eric presented the minutes from the April Board Meeting.

**Board Member Larry made a motion to accept the minutes as presented. Jeff 2nd the motion.  
No discussion. Motion carried**

**III. Reports:** (Elections Director)

1. Attended Regional Meeting regarding SB202.

- Vendor from Port Orange Press offered absentee and printing options at meeting.

2. All Municipal Polling locations, except Maysville, have been inspected by staff and county electrician to make sure facilities are suitable for new election equipment. New Signs are needed for several cities for ADA Compliance. We will have to limit equipment in Jefferson and Talmo for electrical and space issues.

3. City review Panels– contacted all cities to make them aware of the new duplication/review panel requirements. Asked each city to provide the names of 2 electors to serve on the panel for their city.

4. Plan on having a proposed budget to present at the next board meeting.

5. One staff member on limited work schedule, will have poll worker to assist as needed.

6. Removed Ballot boxes from Nicholson & Braselton. Have not removed the office box due to waiting on new SEB Rules for Boxes.

7. Challenge hearing at scheduled for next months meeting.

8. Voter Registration totals presented.

9. New requirements charging requirements and schedule from Dominion. In response we have purchased external chargers from Dominion and a battery storage cart from Uline. All batteries have been removed from BMDs.

10. Kelsey working with schools to get work based learning in office. Will help get multi lingual poll official for Braselton.

11. Katie is working on access database for forms & recap sheets.

12. Working on VR standard operating procedures and documented instructions.

13. Discussion of purchasing warranty contract for Election Equipment.
14. Discussion of new security paper and shipping cost.
15. Discussion of verification of signatures and that the process will cause an increase in CURE process for applications and ballots. Staff plans to include instruction letters to voters as applications are requested.
16. Staff is working hard to keep county compliant with new laws— working on best practices, instructions, and procedures to insure we stay within the laws. Jeff asked if staff could place voter information for understanding SB202 on the website.

**V. Old Business :**

1. Change in Monthly Board Meeting schedule

**Eric made a motion to move the normal monthly meetings beginning in July, to the 2nd Friday of each month at 9AM. James 2nd the motion. No discussion. Voted 5,0 Motion carried.**

**VI. New Business:**

1. None

**IV. Adjournment:** At 9:58AM . Board Chairman Eric made the motion to adjourn the meeting. Board member Jeff 2nd. Voted 5,0 motion carried.

Next meeting Friday, June 18th at 9AM.

**Minutes taken by Katie and prepared by Jennifer**

