



**Jackson County Board of Commissioners**  
Meeting Minutes

Monday, March 6, 2017 • 6:00 P.M.

The Jackson County Board of Commissioners met on Monday, March 6, 2017 at 6:00 p.m. in the Jury Assembly Room at the Jackson County Courthouse, 5000 Jackson Parkway, Jefferson, Georgia.

Commissioners Present: Tom Crow, Chairman  
Jim Hix, Commissioner District 1  
Chas Hardy, Commissioner District 2  
Ralph Richardson, Jr., Commissioner District 3

Staff Present: Kevin Poe, County Manager  
Gina Roy, Public Development Director

Media Present: Mike Buffington, Mainstreet News/The Jackson Herald

A. **CALL TO ORDER:**

Chairman Tom Crow called the meeting to order at 6:00 p.m.

B. **INVOCATION:**

Commissioner Jim Hix gave the invocation.

C. **PLEDGE OF ALLEGIANCE:**

Commissioner Jim Hix led the Pledge of Allegiance.

D. **APPROVAL OF MINUTES:**

Minutes for February 20, 2017:

Commissioner Hix made a motion to approve the minutes for the February 20, 2017 board meeting. Commissioner Hardy seconded the motion. Hearing no discussion, the vote was taken and the motion passed unanimously. (Vote 4 – 0)

E. **CITIZEN INPUT:**

There were no comments.

F. **REPORTS:**

**From County Manager Kevin Poe:**

- He announced Paladin would have a ribbon cutting on Wednesday, March 8, 2017 at 11:00 a.m. at the Gordon Street tower.

**From Chairman Tom Crow:**

- He reported the local American Legion would have a recognition ceremony for registered veterans that served during the Vietnam War. The program would be held in on Friday, March 10, 2017 at 9:00 a.m.

G. **RECOGNITIONS, APPOINTMENTS AND SPECIAL ITEMS:**

1. **Request from Village at Hoschton Homeowner's Association for Relief on 2007 – 2013 Back Taxes:**

Mr. William Gossett, 22 Hickory Walk in Village of Hoschton, addressed the board. Mr. Gossett, a board member of the Homeowner's Association (HOA), said it was brought to their attention last year there were six (6) parcels in the development that were common areas. He stated in 2007, the developer deeded the common areas to the HOA. It was discovered last year the Tax Assessor's Office had made an error in that they did not assign the properties to the HOA. The tax bills had been sent to a defunct developer's office.

Mr. Gossett advised the HOA did not receive the tax bill therefore no taxes had been paid on the properties. The group had met with the Tax Commissioners' Office. A parcel he referred to as Rec. 1 was set aside for a recreational area. The Tax Assessor's Office valued this property at \$43,000; however, it was revalued at \$100. Mr. Gossett said the back taxes owned had been eliminated as allowed by law. He requested relief on the remaining taxes in the amount of \$7,000. After a lengthy discussion concerning the request, Commissioner Richardson made a motion to postpone the matter to the next meeting. Commissioner Hardy seconded the motion. Hearing no discussion, the vote was taken and the motion passed unanimously. (Vote 4 – 0) Chairman Crow commented it was the responsibility of the land owner to file a tax return each year.

2. **Northeast Georgia Region 10 EMS Council:**

- **(Vacant) – Term Expires June 30, 2018**

An appointment was needed to the Northeast Georgia Region 10 EMS Council to replace Jim Dove who was moved to an At-Large position on the Council. Mr. Dove serves as Chairman of the Council. Jackson County has two (2) representatives on the Council. Mr. Douglas Waters was the other appointed member. Chairman Crow postponed the request to the next meeting.

H. **CONSENT AGENDA:**

None

I. **UNFINISHED BUSINESS:**

None

J. **NEW BUSINESS:**

3. **Authorize Resolution for Reimbursement from Lease/Purchase Funds:** (Kevin Poe)  
**Approve a resolution authorizing the reimbursement for funds from the US Bancorp Lease/Purchase funds for disbursements made 60 days prior to the execution of the lease/purchase agreement.**

County Manager Kevin Poe said this was related to the Lease Purchase Agreement the County entered into with U.S. Bancorp for certain projects and equipment. He said since two items were a part of the package, specifically the Public Safety Software Upgrade and the Animal Shelter project, the county had already spent money on. Approval of this resolution will allow the county to receive a reimbursement on the expensed funds. Mr. Poe added this was a legal procedural resolution requested by the bank. Commissioner Hix moved to approve the resolution as presented. Commissioner Hardy seconded the motion. Hearing no discussion, the vote was taken and the motion passed unanimously. (Vote 4 – 0)

K. **ADJOURN:**

Chairman Crow declared the regular meeting adjourned at 6:26 p.m.

**WORK SESSION MEETING**

*This portion of the meeting is to facilitate a discussion on matters requiring a more in-depth review, explanation, and analysis. No formal action will be taken by the Board of Commissioners on any of the items listed below.*

L. **CALL TO ORDER:**

Chairman Crow called the work session meeting to order at 6:26 p.m.

M. **UNFINISHED BUSINESS:**

None

N. **NEW BUSINESS:**

4. **Authorize Purchase of Two Skid Steers for Solid Waste:** (Kevin Poe)  
**Approve the purchase of two (2) skid steers for the Solid Waste Department and the authorization to surplus and trade in the existing skid steers to reduce the cost of the new equipment. The total cost for the two (2) new skid steers is \$34,640.18. This price is adjusted to include trade-in allowance for the old skid steers.**

County Manager Kevin said with the adoption of the 2017 Budget, the board approved the replacement of two (2) existing skid steers used at the Transfer Station. Bids were taken and six responses were received. The price included the surplus of the two existing skid steers and using them as a trade-in. The recommendation was to purchase the skid steer from Atlanta JCB with a total cost of \$34,640.18. Mr. Poe confirmed this amount was well within the budget. There were no questions from the board.

5. **Authorize Amendment to Family Medical Leave Act (FMLA) Policy:** (Kevin Poe)  
**Amend the Family and Medical Leave policy, Sec. 2-K09 of the Jackson County Policies and Procedures Manual to include the addition of the FMLA provisions for airline flight crew employees.**

County Manager Kevin Poe reported the U.S. Department of Labor had recently advised the county needed to amend the Family Medical Leave Act to include the special rules for airline flight crew employees. Mr. Poe stated the County did not employ airline flight crew employees, but the amendment was needed since it was a federal requirement. Mr. Poe presented an amendment to the Family Medical Leave Act policy for inclusion in the Jackson County Policies and Procedures Manual. There were no questions from the board.

O) **EXECUTIVE SESSION:**

6. **An Executive Session is needed for pending/ potential litigation pursuant to O.C.G.A. § 50-14-3 (b)(1)(a).**

Chairman Crow advised there was a need for an executive session for pending/potential litigation and no action was anticipated.

After meeting in executive session for thirty minutes, the board exited the closed session. There was no action to report.

P) **ADJOURN:**

Chairman Tom Crow adjourned the meeting at 7:05 p.m.





AFFIDAVIT OF COUNTY BOARD OF COMMISSIONERS

Tom Crow, Chairman, Jim Hix, Commissioner, Chas Hardy, Commissioner, and Ralph Richardson, Jr., Commissioner, being duly sworn, state under oath that the following is true and accurate to the best of their knowledge and belief:

1.

The Jackson County Board of Commissioners met in a duly advertised meeting on March 6, 2017.

2.

During such meeting, the Board voted to go into closed session.

4.

The subject matter of the closed portion of the meeting was devoted to the following matter(s) within the exceptions provided in the Open Meetings law:

- Consultation with the county attorney or other legal counsel to discuss pending or potential litigation, settlement, claims, administrative proceedings, or other judicial actions brought or to be brought by or against the county or any office or employee or in which the county or any officer or employee may be directly involved as provided in O.C.G.A. § 50-14-2(1);
- Discussion of tax matters made confidential by state law as provided by O.C.G.A. § 50-14-2(2) and O.C.G.A. § \_\_\_\_\_.
- Discussion of the future acquisition of real estate as provided by O.C.G.A. § 50-14-3(4).
- Discussion or deliberation on the appointment, employment, compensation, hiring, disciplinary action or dismissal, or peric dic evaluation or rating of a county officer or employee as provided in O.C.G.A. § 50-14-3(6);
- Other \_\_\_\_\_ as provided in O.C.G.A. § \_\_\_\_\_.

This 6<sup>th</sup> day of March, 2017.

Jackson County Board of Commissioners

Tom Crow  
Tom Crow, Chairman

Chas Hardy  
Chas Hardy, Commissioner District 2

Jim Hix  
Jim Hix, Commissioner District 1

Ralph Richardson, Jr.  
Ralph Richardson, Jr. Commissioner District 3

Sworn to and subscribed before me this 6<sup>th</sup> day of March, 2017.

\_\_\_\_\_  
Vacant, District 4

Erica J. Johnson  
Notary Public



