

Jackson County Board of Commissioners
Meeting Minutes

Monday, January 3, 2022 • 6:00 P.M.

The Jackson County Board of Commissioners met on Monday, January 3, 2022 at 6:00 p.m. in the Jury Assembly Room at the Jackson County Courthouse, 5000 Jackson Parkway, Jefferson, Georgia.

Commissioners Present: Tom Crow, Chairman
Jim Hix, Commissioner District 1
Chas Hardy, Commissioner District 2
Ralph Richardson, Jr., Commissioner District 3
Marty Seagraves, Commissioner District 4

Staff Present: Kevin Poe, County Manager
Gina Roy, Assistant County Manager

Press: Mike Buffington, Mainstreet News/Jackson Herald

A. CALL TO ORDER:

Chairman Tom Crow called the meeting to order at 6:00 p.m.

B. INVOCATION:

Kevin Poe, County Manager, gave the invocation.

C. PLEDGE OF ALLEGIANCE:

Commissioner Marty Seagraves led the Pledge of Allegiance.

D. APPROVAL OF MINUTES:

There were no minutes presented for approval.

E. CITIZEN INPUT:

- John Mosley, 855 Boone Road, Hoschton, GA addressed the board concerning minimum lot size scheduled for discussion. He believed the County should set

conditions of zoning. He supported the one-year moratorium and suggested the County provide more restrictions.

- Babs McDonald, 1119 Hwy. 330, addressed the board regarding growth and its impact on the County.
- Ken Cordell, 1119 Hwy. 330, addressed the board. He believed the County was in a growth crisis; however, he believed there were principles of smart growth.

F. REPORTS:

From Commissioner Marty Seagraves:

- Reported there will be an informational meeting in Nicholson on January 25, 2022 from 5:30 p.m. to 7:30 p.m. concerning the River Glenn subdivision. He urged citizens to attend to provide input. The meeting will be held at the former Benton school.
- Officially announced he will seek re-election this year.

G. RECOGNITIONS, APPOINTMENTS AND SPECIAL ITEMS:

1) Appoint Vice-Chairman for 2022 – Ralph Richardson, Jr., District 3

Chairman Crow made the motion to appoint Commissioner Richardson as vice-chairman for 2022. Commissioner Hardy seconded the motion. The motion passed unanimously. (Vote 5 – 0)

2) Approve 2022 BOC Meeting Calendar

Kevin Poe advised the board will have only one meeting during the months of January, July, and September due to holidays. Chairman Crow made the motion to approve the calendar for the 2022 Board of Commissioners Meetings. There was a second by Commissioner Richardson. The motion passed unanimously. (Vote 5 – 0)

3) Jackson County Planning Commission – 3 Year Term:

- **Vacant – (District 5 – Term expires December 31, 2023)**

Chairman Crow made the motion to appoint Larry Turner to the Jackson County Planning Commission to fill the unexpired term. Commissioner Seagraves seconded the motion. The motion passed unanimously. (Vote 5 – 0)

H. CONSENT AGENDA:

None

I. UNFINISHED BUSINESS:

None

J. **NEW BUSINESS:**

- 4) **2022 Vehicles:** (Kevin Poe)
To request of the Commission to approve the purchase of vehicles based upon the lowest bid price received as a result of releasing Invitation to Bid #210033.

Kevin Poe, County Manager, reported bids were taken for the purchase of eleven (11) vehicles to be purchased in 2022 budget. Two of the vehicles were vans; however, no bids were received on them. Bids were received only on nine (9) vehicles. One bid was received on a Ford F-150 for EMS in the amount of \$37,223. On the remaining eight (8) vehicles, which included four additional pick-up truck, an Explorer, and an Escape, a bid was received from Crestview Ford, Crestview, FL in the amount of \$277520. Mr. Poe informed the board both bids were under the state contract pricing. He recommended awarding the bid to the low bidders.

Chairman Crow made the motion approving the purchase of vehicles for 2022 and award the bids as recommended. Commissioner Richardson seconded the motion. The motion passed unanimously. (Vote 5 – 0)

- 5) **Resolution to Set Qualifying Fees for 2022 Elections:** (Kevin Poe)
Authorize the Qualifying Fee Schedule for the 2022 Elections

Kevin Poe, County Manager, presented the resolution and explained State law pertaining to qualifying fees, O.C.G.A. § 21-2-131, required each county governing authority to fix and publish qualifying fees for county offices in which a general primary, nonpartisan election, or general election was to be held. Qualifying fees were calculated by multiplying 3% of the base salary of the office. The base for commissioners was not adjusted to reflect training or other compensation supplements beyond the base. It was noted the Qualifying Fee for commissioners was \$300.

Chairman Crow made the motion approving the resolution to set the Qualifying Fees for the 2022 Elections. Commissioner Seagraves seconded the motion. The motion passed unanimously. (Vote 5 – 0)

- 6) **FY2022 Local Maintenance & Improvement Grant (LMIG):** (Kevin Poe)
To request that the Commission approve the list of roads being submitted for LMIG funding and authorize the Chairman to execute all documents related to this grant application and subsequent grant award.

Kevin Poe, County Manager, reported based on the Georgia DOT formula, Jackson County was scheduled to receive \$914,814.06 for 2022 Local Maintenance & Improvement Grant (LMIG). The 30% County match was required totaling \$274,444.21. The board reviewed the list of roads, totaling 18.69 miles, to be submitted to DOT for consideration for resurfacing. Mr. Poe advised funds were budgeted this year in the General Fund and SPLOST, the County was expected to complete additional resurfacing at an estimated cost of \$1 million dollars.

Chairman Crow made the motion to approve the FY 2022 LMIG. Commissioner Seagraves seconded the motion. The motion passed unanimously. (Vote 5 – 0)

- 7) **SFY2022 Consolidated Appropriations Act Contract for meal services between NEDGRC and BOC:** (Gina Roy)
Approve the SFY2022 Consolidated Appropriations Act Contract for meal services between NEGRC and BOC

Gina Roy, Assistant County Manager, said this was a contract between the County and the Northeast Georgia Regional Commission for the appropriation of meals for SFY 2022. Funds will support home-delivered meals, congregate meals, and emergency congregate meals for older citizens.

Chairman Crow made the motion to approve the SFY 2022 Consolidate Appropriation Act Contract for meal services with the Northeast Georgia Regional Commission. Commissioner Seagraves seconded the motion. The motion passed unanimously. (Vote 5 – 0)

- 8) **Grant Contract for Airport Property Purchases through the ARPA:** (Kevin Poe)
Approve the grant contract for funds entitled to the airport through the American Rescue Plan Act.

Kevin Poe, County Manager, reported the Georgia Department of Transportation was receiving funding through the American Rescue Plan Act (ARPA), under the Federal Aviation Administration (FAA) State Block Grant Program. He explained the FAA had developed a funding distribution methodology, and Jackson County was scheduled to receive \$32,000. The funds were designated to reimburse the County for operating expenses. There was no local match.

Mr. Poe requested approval authorizing the Chairman to execute the grant contracts when they become available. Chairman Crow made the motion to approve the grant application and contract for ARPA funding for the Jackson County Airport in the amount of \$37,919. Commissioner Richardson seconded the motion. The motion passed unanimously. (Vote 5 – 0)

- 9) **MOU Between South Jackson Fire Department and the BOC:** (Kevin Poe)
Approve a MOU with the South Jackson Fire Department as host agency for a FEMA Assistance grant to help with the purchase of a new radios for County

Kevin Poe, County Manager, presented a Memorandum of Understanding between Jackson County and the South Jackson Fire Department for a Federal Emergency Management Assistance grant to help with the purchase of new radios for the County. The grant required a partnership with a fire department to be eligible for the grant. The purchase of radios was an eligible expense and the South Jackson Fire Department had agreed to partner with the County and to comply with the regulations.

Chairman Crow made the motion to approve a Memorandum of Understand with the South Jackson Fire Department for a FEMA assistance grant. Commissioner Seagraves seconded the motion. The motion passed unanimously. (Vote 5 – 0)

K. EXECUTIVE SESSION:

None

L. ADJOURNMENT:


The meeting adjourned at 6:34 p.m.

All printed material/documentation presented is filed in Board Minute Addendum Book No. 13-Q and hereby becomes a part of the official minutes.

Minutes Approved: Monday, February 7, 2022.

JACKSON COUNTY BOARD OF COMMISSIONERS






Tom Crow, Chairman




Jim Hix, Commissioner District 1



Chas Hardy, Commissioner District 2

Ralph Richardson, Jr., Commissioner District 3



Marty Seagraves, Commissioner District 4

Attest: 
Ericka Johnson Deputy Clerk