

# JACKSON COUNTY BOARD OF COMMISSIONERS



Regular Meeting  
November 5, 2018 ▪ 6:00 PM  
Jury Assembly Room ▪ County Courthouse

**Members**  
Chairman – Tom Crow  
District 1 – Jim Hix  
District 2 – Chas Hardy  
District 3 – Ralph Richardson, Jr.  
District 4 – Marty Seagraves

## AGENDA

### Regular Business Meeting

**A. CALL TO ORDER:** Chairman Tom Crow

**B. INVOCATION:**

**C. PLEDGE OF ALLEGIANCE:** Commissioner Marty Seagraves

**D. APPROVAL OF MINUTES:** Regular Board Meeting held on October 15, 2018

**E. CITIZEN INPUT:**  
*Each speaker is provided up to four (4) minutes to address the board on any item that is not listed on this agenda.*

**F. REPORTS:**

- Chairman, District Commissioners, and County Manager

**G. RECOGNITIONS, APPOINTMENTS, AND SPECIAL ITEMS:**

- 1) SPLOST 6 Roads & Bridges Oversight Committee:
  - Wes Lewis – Mr. Lewis resigned from his appointment to the Committee.
- 2) Region 2 Georgia Department of Behavioral Health and Developmental Disabilities:
  - Linda Foster – Ms. Foster now serves on the Board of Directors for Action Inc. and the North Georgia Community Foundation.
- 3) Northeast Georgia Area Agency on Aging – 2 Year Term:
  - Lucille Law – (Term expires December 31, 2018. Mrs. Law submitted her resignation on April 16, 2018. An appointment is needed to fill the unexpired term.

**H. CONSENT AGENDA:**  
*All such items placed upon the Consent Agenda may be acted upon at one time by motion, second and unanimous vote of the Board of Commissioners.*

None

**I. UNFINISHED BUSINESS:**

None

**J. NEW BUSINESS:**

None

**K. ADJOURNMENT:**

## Work Session Meeting

*This portion of the meeting is to facilitate a discussion on matters requiring a more in-depth review, explanation, and analysis. No formal action will be taken by the Board of Commissioners on any of the items listed below.*

**L. CALL TO ORDER:**

**M. UNFINISHED BUSINESS:**

None

**N. NEW BUSINESS:**

- 4) Authorize Submission of an Application for the Community Home Investment Program (CHIP): (Kevin Poe)  
Approval to advertise for request for proposals for the administration and authorize submission of an application to the Department of Community Affairs to secure funding for the CHIP Grant would allow for \$612,000 to be granted to Jackson County for down payment assistance, housing rehabilitation, and new construction. Also, authorize the Chairman to sign all documents related to the CHIP Grant including but not limited to the application, extend contract with grant administer, and acceptance of funds.
- 5) Airport Annual Capital Improvement Project Submission/Grant Acceptance: (Kevin Poe)  
Approval of yearly Capital Improvement Project as submitted by the Jackson County Airport Authority and approve associated grant, estimated at \$650,000. No additional local match will be required.
- 6) First Amendment to Disposal Agreement with R&B Landfill, Inc: (Kevin Poe)  
Approve the First Amendment to the disposal agreement between Jackson County and R&B Landfill, Inc. and authorize the Chairman to sign.
- 7) FY 2019 Transportation Agreement with Northeast Georgia Regional Commission: (Kevin Poe)  
Approval of the Memorandum of Understanding between Jackson County and the Northeast Georgia Regional Commission (NEGRC) for the transportation of Senior Center program recipients for FY 2019.

- 8) Approve Purchase of Backhoe for Transfer Station: (Kevin Poe)  
Authorize the County Manager to spend up to \$60,000 to purchase a used backhoe for the Transfer Station.
- 9) Jackson County Transit – Section 5311 Rural Transit Program Application for SFY20: (Kevin Poe)  
Approved the submittal of the SFY20 Section 5311 operating assistance application.
- 10) Approve the Payment of Accrued Vacation Hours for County Employees: (Kevin Poe)  
Approve the payment of all accrued vacation hours in excess of 180 hours.
- 11) Revisions to the Jackson County Government Human Resources Policy and Procedure Manual: (Kevin Poe)  
Approve and adopt the proposed version of the Jackson County Government Human Resources Policy and Procedure Manual.

**O. EXECUTIVE SESSION:**

None

**P. ADJOURNMENT:**